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REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: 23 July 2012
	REFERENCE: RfQ12/00572

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before 17:30 (local time) on **31 July 2012**.

Flood Prevention Equipment for strengthening the dams		
Item	Generic Description	Quantity
1.	Sand bags	• Type of material: polypropylene
		• Size: 0.53 m x 1.0 m
		• Properties: resistant to UV, humidity and sand weight
		25,000 (pieces)
2.	Fine String in 4 threads	• Type of material: polypropylene
		• Properties: resistant to UV
		• Density: 11250 DEN
		21,000 (meters)
3.	Plastic cover (pellicle)	• Type of material: polyethylene
		• Size: 12.0 x 60.0 m
		• Thickness: 180 micron
		• Validity term: UV-3
		300.00 (kg)

CONDITIONS	
Delivery Term (INCOTERMS 2010) & Place	<input type="checkbox"/> FCA <input checked="" type="checkbox"/> CPT <input type="checkbox"/> CIP <input type="checkbox"/> DAP
Delivery Place	Chisinau, Moldova
Payment Terms	100% upon delivery
Validity of Quotation	<input checked="" type="checkbox"/> 30 DAYS <input type="checkbox"/> 60 DAYS
Preliminary Examination - Completeness of quotation.	<input type="checkbox"/> Partial bids permitted <input checked="" type="checkbox"/> Partial bids not permitted
Quantity change	The UNDP reserves the right to modify the quantity by 25% of the tendered goods
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services http://www.undp.org/procurement/operate.shtml

REQUIREMENTS

QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:

The quotation/offer shall contain the following:

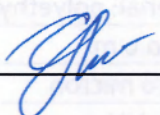
- Company profile (brief information);
- Copy of Company's registration certificate and license for production/provision of requested goods;
- Quotation for each item (incl. **costs per unit of measures and the total per item and Manufacturer/Country of origin of each product**) in MDL, EUR or USD exclusive of VAT, excise and other duties or taxes (Evaluation shall be done in USD. Other currencies shall be converted into USD at the UN Operational Rate of Exchange on the day of competition deadline. Contract shall be signed with the winner in the currency of the offer. Payment to local suppliers will be done in MDL at the UN Operational Rate of Exchange on the day of payment.)
- Statement on adherence to UNDP General Terms & Conditions and Payment & Delivery Terms above;
- Certificates of quality and conformity for the offered goods;
- Language of offer – English, Romanian or Russian;

MINIMUM QUALIFICATION REQUIREMENTS:

- Minimum 1 year experience in the field;
- Availability of certificates of quality and conformity for the offered goods;
- Adherence to UNDP General Terms & Conditions and Payment & Delivery Terms above;
- Maximum delivery period not to exceed 5 working days upon signature of contract;

Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.

NAME, FUNCTIONAL TITLE: **Ecaterina Melnicenco, Project Manager**

Signature:  DATE: 24.07.2012

CONTACT PERSON: **Stela Glavan, Project Assistant** (stela.glavan@undp.org)

CONTACT ADDRESS: Disaster and Climate Risk Reduction Project, 8/1 Cuza Voda street, MD-2060, Chisinau

SUBMISSION OF OFFERS:

Offers shall be marked with the note "**RfQ: Flood Prevention Equipment - DCRR**".

Offers shall reach the UNDP office not later than **31 July 2012, 17:30 (local time)**.

Offers can be submitted either in hard copy, or electronically. Offers received by fax will be rejected. Incomplete offers shall not be examined.

a) Documents/offers in hard copy need to be submitted in a sealed envelope and addressed to:

**UNDP Moldova,
131, 31 August 1989 Street, MD-2012 Chisinau
Attention: Registry Office/Procurement**

b) Offers sent electronically need to be addressed to the following e-mail address:

tenders-Moldova@undp.org